



Come and Play Preschool. Covid-19 Control measures to limit spread of infection policy

Please note these points before reading the main body of this document:

- These measures have been put in place using Covid-19 guidance documents issued both by DfE and gov.uk and following consultation with our local authority.
- Re social distancing for young children, the guidance states: “We know that, unlike older children and adults, early years and primary age children cannot be expected to remain 2m apart from each other and staff.... schools should therefore work through the hierarchy of measures set out in the guidance:
 - Avoiding contact with anyone with symptoms
 - Frequent hand cleaning and good hygiene practices
 - Regular cleaning of settings
 - Minimising contact and mixing
- Over time it is likely we may need to update some of these points if we find there might be better alternatives in practice and to keep in line with continuing guidance updates from government over the coming weeks

Government Guidance sources

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

<https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>

A. Arrival Procedures

Social distancing of parents via reducing peak arrival time numbers	Only one parent at a time to accompany child to and from preschool on each visit. Parents to be allocated 15 minute arrival timeslots (further information will be sent to parents and slots will be organised to best suit parent's needs where possible).
Safety whilst waiting to enter preschool	Parents to wait alongside the fence. Using the hoops which will allow 2 metre social distancing for you and your child
Child 'handing-over' point	At the bottom of the ramp. Only child enters over threshold
Washing hands	Staff to supervise child washing hands thoroughly for 20 seconds with running water and soap as soon as the child has entered preschool
Minimise items brought from home entering preschool	No toys, comforters or bookbags to be brought into preschool. Change bags are to be wiped on arrive by staff then put on pegs.
Minimise contact with key people	One staff member at door to welcome all children. Gloves to be used by staff member when handling items from home. Staff member to wash hands before entering setting.

Minimise discussions at door	Brief discussion between adult and receiving staff member who will note points on clipboard and relay to staff back in the room. Parents to be encouraged to use Tapestry to notify and liaise with staff re more involved important news items for the day.
Confidentiality and private conversations	If a parent needs to share confidential information the parent will need to wait outside at a 2m distance till all parents have left before the conversation can take place or phone the preschool phone or email before your arrival.

B. Departure time

Social distancing of parents via reducing peak arrival time numbers	Parents to be allocated 15 minute timeslots (further information will be sent to parents and slots will be organised to best suit parent's needs where possible).
Safety whilst waiting for your child	Parents to wait alongside the fence. Using the hoops to allow 2 metre social distancing and wait for child to be brought out.
Washing hands	Staff to ensure child has washed hands prior to going home.
Minimise items taken home	No artwork or other items created at preschool to be taken home. Photographs can be taken and sent to parents via Tapestry
Minimise discussions at door	If time allows, occasional group feedbacks can be delivered through Tapestry. Staff member at door to be briefed by key people of individual important points to pass on to parents.

C. Grouping of Children

Children grouped into small consistent groups	Children to be allocated to one of two groups. The groups to spend their session independently of each other to reduce numbers of contacts. No mixing with different groups for indoor or outdoor play and meals.
Staffing	Two members of staff to settle with one group of children and not mix between groups. This will require the key worker system to be relaxed.
Outdoor time	Outdoor time to be timetabled so that groups can play independently of each other in staggered play sessions of 30 mins. Equipment to be wiped with antibacterial spray and washed down before next set of children go out.
Toilets	Maximum of two children to use the bathroom at any one time. Toilets will be cleaned at lunch time (and more if deemed necessary) and deep cleaned at the end of the day.
Children attending 2 childcare settings (eg nursery or childminder)	We will be speaking to families in this situation and helping them to reduce the number of settings their child attends to just one. This will help to reduce possibilities of cross contamination between settings.

D. Equipment and play environment and project work

Quantity of equipment	A smaller quantity of equipment to be available each day and changed on a regular basis. This will enable daily cleaning of all items
Shared play resources	Shared water / sand play will not be available.
Soft toys and soft furnishings	These items to be stored away at present time (government recommendation)
Windows to be open	Windows to be open whilst children are present – following government guidelines. Parents to ensure that children have a range of spare clothes/layering clothes in their bags in order to keep them cool/warm in different temperatures.
Coronavirus teaching project	All children to be taught about the virus and how to protect themselves via age-appropriate project work.
Limit exchange of take-home resources	Artwork will not be brought home. It may be displayed at preschool. If necessary, a photo can be taken and sent via Tapestry.

E. Food

Fruit for snack time	Snack will be provided and cut up by a staff member and put into individual bowls. No sharing of snack items allowed. Milk / water to be provided and poured by an adult.
Lunch boxes	Lunch boxes to be wiped down on arrival. As far as possible lunch boxes should be provided that children can open independently.
Grouping of children	Children to stay within own groupings whilst eating and staff to accompany children at tables. Sufficient available tables to be used to allow as wide spacing of children as possible. Staff to be highly vigilant that no sharing of food occurs

F. Cleaning routines

Government recommendations	Comply with government 'Cleaning of non-healthcare settings' guidance
Washing hands	At multiple points in the day, staff to supervise children washing hands thoroughly for 20 seconds with running water and soap. Including at beginning and end of session, when transitioning from garden, before eating food, after blowing nose, sneezing or coughing and using toilet Regularly sing hand cleaning song to encourage children to learn and practise these habits
Ensuring good respiratory hygiene	Promoting the 'catch it, bin it, kill it' approach to blowing noses and sneezing. Ensure bins are emptied throughout the day.
Hand sanitiser	To be available in both separate group areas.
Regular cleaning of high touch points	Door handles, toilet handles, sinks, light switches and all high touch areas to be wiped down disinfectant wipe and disposable towel before preschool opens, after start of day arrivals and end of day
Shared garden equipment	Handles of garden equipment such as climbing frames, bikes and trikes and pushchairs, bats will be washed at the end of each group's use, before the next group of children arrive in the play area.
Cleaning of resources	All toys and resources to be cleaned at the end of the day or before the nursery is open the following day. Use of Milton and disinfectant sprays to follow manufacturers recommendations.

G. Visitors and deliveries

Visitors and prospective parents	Visitors, prospective parents or volunteers will not be permitted on site. Correspondence will take place via phone, email or zoom chats to reduce the risk of any infection coming into the setting.
Contractors	Visits limited to emergency visits only
Deliveries	Deliveries, including milk to be left on doorstep and wiped down with disinfectant before handling. Staff to wash hands immediately after handling items.

H. Parent support

Resources	Parents to be advised about e-bug education resource https://www.e-bug.eu/
Transport recommendations	Encourage walking or cycling to preschool. Ensure parents are aware of recommendations to avoid public transport if possible, including avoiding peak times. https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers
Testing	Families of children attending our setting will have access to testing if a family member displays coronavirus symptoms. Parents can call 111 for children under 5. Use 111 online coronavirus service for child 5 or over.

I. Staff

Social distancing	Staff should social distance as much as possible from other staff and parents.
Clothing	Staff to wear new clothing each day. Uniform requirements to be relaxed to allow for this.
Face masks	Guidelines do not currently recommend staff to wear facemasks whilst teaching.
Nappy changing	Gloves and apron to be worn as usual.
Ipads	Staff to use own Ipads for recording observations or pictures but must be wiped regularly. Not to be shared with others.
Staff training	Staff to update health and safety training

J. Contingency illness measures

Children	Parents to be called immediately to collect child at earliest possible time. Family to follow Covid-19 :guidance for households with possible coronavirus infection Whilst child is awaiting collection, they should be moved to a room or outside where they can be isolated behind a closed door with a key person supervising. Window open for ventilation. Staff member to use PPE. Staff member does not need to go home unless they develop symptoms or child subsequently tests positive. Should wash hands, clean areas used by child with symptoms before recommencing duties. See:
Family member	Family to follow Covid-19: guidance for households with possible coronavirus infection
Confirmed case of coronavirus in setting	Infected person to self-isolate for 7 days. Household members self-isolate for 14 days. All staff and children in setting will have access to a test if they display symptoms. <ul style="list-style-type: none">• If test is negative, infected person can return and household end self-isolation.• If test is positive, all members of child's group self-isolate for 14 days. Members of wider preschool groups do not need to self-isolate unless their child develops symptoms. The PHE local health protection team will be consulted for advice.
Family displaying symptoms	If anyone in the household is displaying any signs of the Corona Virus please do not send your child into preschool until you are confident your household is well and you have all self- isolated for 7-14 days

This Policy was adopted on

15/06/2020

Due to be reviewed on

01/09/2020

Signed by Committee

Signed by Preschool Leader