



Registered Charity No. 1022409

## **2 Suitable people**

### **2.1 Staff, volunteers and students policy**

#### **Aim**

Staff at Come and Play Preschool are deployed to meet the care and learning needs of children and ensure their safety and well-being. There are effective systems in place to ensure that adults looking after children are suitable to do so.

#### **Objectives**

- Recruitment checks meet the requirements of the EYFS as stipulated in procedure 2.3
- All staff and volunteers who work more than occasionally with the children have enhanced DBS disclosure checks.
- All staff and volunteers working with children have appropriate training, skills, and knowledge.
- All staff, students and volunteers are deployed in accordance with the procedures.
- There is a complaints procedure and staff, and volunteers know how to complain and who they complain to.
- There is a whistleblowing procedure for all staff, assistants, students and volunteers to raise any concerns they may have.
- Ofsted is notified of staff changes or changes to the setting's name or address.
- Parents/carers are involved with their children's learning and their views are considered.

#### **Legal references**

Protection of Children Act 1999  
Safeguarding Vulnerable Groups Act 2006  
Childcare Act 2006

#### **Further guidance**

Recruiting Early Years Staff (Alliance Publication)

## People Management in the Early Years (Alliance Publication)

This policy was adopted on 6<sup>th</sup> September 2025

Date to be reviewed 6<sup>th</sup> September 2026

Signed by committee chairperson

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Signed by preschool manager

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